

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
(1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone)	(5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable])	(7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date)	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice
KEY 20/20/21 (1) Approval of proposals to move the Council's ICT infrastructure to a Cloud provider, including the tender exercise and award of contract (2) Cabinet (3) 7 December 2020 (4) Abi Robinson, Digital Services Manager - 01304 872471; abi.robinson@dover.gov.uk	(5) Not applicable. (6) Not applicable.	(7) Abi Robinson, Digital Services Manager - 01304 872471; abi.robinson@dover.gov.uk (8) Not applicable.	(9) Report to Cabinet (10) Exempt (11) 9 October 2020
Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.) Dover District Council will undertake a procurement exercise to move the Council's on-premises infrastructure to a chosen Cloud provider, subject to a tender exercise. Cabinet will be requested to approve the budget, the tender exercise and to award the contract to the chosen provider.			
Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.) 7 December 2020 - to approve the project.			